



BRIDGING ACCESS to CARE
Inc.

JOB DESCRIPTION

JOB TITLE: Evening/Weekend Supervisor	PROGRAM: Article 31 OMH Clinic-Bridge to Recovery	JOB STD HRS: 35
REPORTS TO: Clinical Supervisor	DEPARTMENT: Behavioral Health	FLSA STATUS:

JOB SUMMARY: This position carries a caseload and is responsible for both Direct Clinical Work and Administrative Supervisory duties. The Evening and Weekend Supervisor Responsibilities' include, Oversight of the clinic during evening and weekend hours.

DUTIES AND RESPONSIBILITIES:

- Discharge Planning Coordination and oversight;
- Incident Review;
- Walk-in hours coverage.
- The Therapist is responsible for providing comprehensive clinical services to individuals presenting at the Article 31 clinic. Including: crisis intervention; Work with clients who are experiencing domestic violence (DV) or have a history of DV, and/or who have co-occurring mental illness, life trauma or chronic conditions and/or substance abuse issues;
- Familiarity with psychotropic medications, expected outcomes and adverse side effects to report to the primary care physician or psychiatrist;
- Work with clients and their families on treatment adherence issues with medications and maintaining appointments;
- Conducts assessment/reassessments of client service needs and priorities every 90 days;
- Develops (in conjunction with client) appropriate treatment plans based on assessment;
- Case conferencing with mental health providers to determine goals/objectives, activities and who will perform needed tasks related to mental health issues for client and family;
- Collaborative and concurrent documentation required
- Supervision of therapists and student interns as assigned.

QUALITY IMPROVEMENT RESPONSIBILITIES

- Support the regular use of data during supervision (i.e. patient PHQ-9 scores) to inform decision-making
- Support population health management by analyzing aggregate data on outcomes to identify opportunities for rapid cycle change
- Ensure that staff have easy access to individual client and practice-level data
- Work with entire Bridging Access to Care team to apply a continuous quality improvement approach (i.e. the Plan-Do-Study-Act cycle), to address systemic, organization-wide challenges
- Identify and implement QI project to complete as part of professional development goals.
- Complete QI training during onboarding process and participate in QI refresher training as needed.

TRAUMA INFORMED RESPONSIBILITIES

- Complete Sections 1-5 of CPI Trauma Informed Approach during onboarding process and participate in Trauma Informed care refresher training as needed.
- Provide on-going mentoring/coaching to staff in addition to regular supervision to enhance compliance with the principle and practice of Trauma Informed Care.
- Knowledge of trauma-informed theories, principles, and practices (includes multi-faceted understanding of concepts such as community trauma, intergenerational and historical trauma, parallel processes, and universal precautions).

KNOWLEDGE, SKILLS AND ABILITIES:

- Strong individual and group counseling skills. *.Spanish speaking a plus.*
 - (Clinical internships provided to similar population can be counted towards the post graduate experience- if it can be documented.)
 - Working experience in best practices-Motivational Interviewing etc.
 - Excellent writing and communication skills.
 - Must be computer literate.
 - Good organization skills.
 - Adhere to deadlines.
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EDUCATION :

- MSW, MA in social work or related mental health, healing arts.

WORK EXPERIENCES:

- At least three years post-graduate experience working with populations that have a history of substance use, D.V issues, Criminal Justice, mental illness, chronic homelessness, and/or HIV/AIDS. Education, training or experience in substance abuse and its treatment.
- Direct experience working in a mental health article 31 preferred

<ul style="list-style-type: none">LICENSURE: : LMSW/LCSW/LMHC
CERTIFICATION:

Employee Signiture _____ Date _____

Supervisor Signiture _____ Date _____